

# Agenda

# Maryland Pain Initiative

04/26/2002

American Pain Foundation (APF) Office:  
201 North Charles Street  
Suite 710  
Baltimore, MD

**Meeting called by:** Karen Crosby

**Type of meeting:**

Board of Directors



**Facilitator:** Karen Crosby, Cathy Jackson

**Note taker:** Micke A. Brown

**Attendees:** Cathy Jackson, Karen Crosby, Micke A. Brown, Lennie Duensing, Marcia Strittmatter, John Giglio, Timothy Keay, Terri Klein, Mary Vargas, Howard Schiff, Shannon Leidig, John Leidig, Andre Bathalon, Carol Billet, Mary Balus.

## Agenda topics

Minutes for Approval	Micke Brown
Legislative Issues	John Giglio
Funding MPI Meeting (ACS, AACPI, APF)	Karen/Cathy/John
Maryland Cancer Plan	Karen Crosby
Stop Pain Now Campaign	Lennie Duensing
Budget	Andre Bathalon
Strategic Plan: MPI Committees	Micke
Website Update	Lennie for Yvette
Tax ID/Bylaws Update	Mary Vargas
Membership Update	Marcia Strittmatter
Upcoming Events/Open Forum	Group

# Agenda

# Maryland Pain Initiative

04/2/2002

American Pain Foundation (APF) Office:  
201 North Charles Street  
Suite 710  
Baltimore, MD

**Meeting called by:** Cathy Jackson

**Type of meeting:**

Board of Directors Meeting



**Facilitator:** Cathy Jackson, Karen Crosby

**Note taker:** Micke A. Brown

**Attendees:** Cathy Jackson, Karen Crosby, Micke A. Brown, Lennie Duensing, Marcia Strittmatter, John Giglio, Timothy Keay, Terri Klein, Mary Vargas, Howard Schiff, Shannon Leidig, John Leidig, Andre Bathalon, Carol Billet, Mary Balus.

## Agenda topics

Minutes for Approval

Micke Brown

Discussion: Meeting was called to order @ 1810; Minutes of the March meeting were reviewed.

Debate: Terri Klein was added to the attendance section; Mary Vargas attempted to attend but was forced to turn back due to heavy rain & flash flooding of I-95.

Conclusions: Minutes were accepted with corrections.

Action items: none

Person responsible:

Deadline:

Micke Brown

N/A

Legislative Update

John Giglio

Discussion: John Giglio reported on the status of HB 277/SB 269 & HB 423. Both bills were passed. Glendenning is expected to sign into law either May 6 or 16, 2002.

Debate: How to continue to be active with the Advisory Council was central focus. What are the obstacles from the consumer point of view for the Advisory Council to investigate?

Conclusions: Work of Public Policy Committee should be to prepare/suggest candidate slate for Advisory Committee and work with original bill sponsors, as opportunities present. See attachment of issues posed by membership.

Ultimate goal: Obudsman for Pain Management: State sponsored for long-term.

Action items: Joransen & Diehl will provide half day pre-conference on policy for AACPI in Richmond. MPI participants will be invited.

Person responsible:

Deadline:

John will poll APF mailing list.

Public Policy Committee

Ongoing

Survey of MPI mailing list suggested as charge

MPI Funding Meeting

Karen, Cathy & John

Discussion: Meeting with ACS, AACPI, APF on April 18, 2002. Funding of MPI Coordinator was key to meeting. Pledge of matched funding to sustain position for initial 3 years was proposed with understanding that future MPI fundraising would secure position thereafter. Goals from MPI strategic planning session are identical to those goals suggested by Pat Houge (ACS representative & APF Board Member). Pat had not seen the MPI goals prior to the meeting. APF would provide office space and funding for overhead expenses of Coordinator.

Debate: Who would Coordinator report to? Would SPN campaign be major focus of responsibility?

Conclusions: All members were enthused about proposal. Job description would be approved thru MPI Board.

Action items: None.

Person responsible:

Deadline:

Maryland Cancer Plan

Karen Crosby

Discussion: Karen reported that representation for the Pain section of this plan needs MPI members. Appears that time-limited activity is required, more of task force structure. MPI has been invited and request made to chair this group.

Debate: Who is willing to participate & chair? Names suggested: Karen Crosby, John Giglio, Karen Kaiser, Mary Vargas

Conclusions: None, purpose of this plan remains vague.

Action items:	Person responsible:	Deadline:

SPN Campaign

Lennie

Discussion: Role of MPI Coordinator revisited. Leader of demonstration project was entertained. Florida & Alaska activities were reviewed. Texas is considering the option of replicating the Maryland Pain Survey. Micke, Yvette & Lennie will be submitting an article for publication of the Maryland results to preserve the data.

Debate: none

Conclusions: None

Action items	Person responsible:	Deadline:

Budget		Andre
Discussion: Budget spreadsheet provided as handout. Budget is in the black due to grants and sponsorship. Expense items as added suggestions were reviewed. Meeting meals were a suggested item to be added.		
Debate: Funding of MPI meeting meals: out of pocket to board versus funded expense.		
Conclusions: \$150.00/month over next 6 months was passed by unanimous vote. This items will be revisited as an agenda item for October		
Action Items: Andre will add to budget plan; MPI needs checking account; other accounts for monies need planning: role of Finance committee	Person responsible: Andre & Finance Committee	Deadline: ASAP
Strategic Plan: Committees		Micke
Discussion: Committee need to begin active work; Sign-up list passed out.		
Debate: Next meeting structure		
Conclusions: Meetings will be re-structure for brief reports/updates and committees will then meet to begin working on established charges as guided by Oct. 2001 strategic plan plus new charges provided by Board.		
Action: Micke will update list. Email will be sent as reminders to those absent from meeting.	Person responsible: Micke & Committee Chairs	Deadline: May 28
See attachments below for committees & members		

Website		Lennie for Yvette	
Discussion: MD Pain Survey Results and Legislative updates are new additions			
Debate: None			
Conclusions: Please monitor site and provide suggestions to Yvette.			
Action: None		Person responsible:	Deadline:
Tax ID		Mary Vargas	
Discussion: MPI incorporation status effective 03/22/02. Federal form #1023 required for 501-C3 application. Required projected 3 year budget. Plaque to law firm to show appreciation was suggested			
Debate: Projected budget for next 3 years as charge to Finance Committee			
Conclusions: Once application finalized, expect 501-C3 status by end of 2002. Donations to MPI can be made thru APF & ear-marked in interim until 501-C3 status is formalized. Any donations can be retroactive as tax-exempt once finalized; Must state to potential funding sources that tax exemption is "Application status".			
Action: Andre & Finance Committee will work on projection.		Person responsible:	Deadline:
		Andre	ASAP

Membership Update		Marcia
Discussion: Consolidation of mailing lists in process; 30-40 emails received with interest, many volunteering to participate in Speakers Bureau		
Debate: How can you speak for an organization that you are not actively a member of??? Should these persons be added to Public Outreach Committee.		
Conclusions: Membership committee needs to look at variety of methods for interested parties to participate and provide recommendations to board.		
Action: Marcia will collate lists and lead membership committee as charges	Person responsible: Marcia	Deadline:
Upcoming Events		Group
1) AACPI Conference June 13-15: Two courtesy registrations are available & offered to members of interest. Travel & Accomodations not included with scholarships.		
2) ASPAN National Conference: April 29th		
3) Maryland ASPMN Chapter meeting: April 30		
4) NIH Conference in July: See Website under Development		
5) APF meeting with Cleeland & others to discuss National Pain Survey: Mid May		

Attachment #1: What are the obstacles/issues to Pain Treatment in Maryland?

1. Insurance/Payor barriers: especially Workman's Compensation
2. How to access a Pain Specialist?
3. What is a Pain Specialist?
4. How to provide "meaningful" training in Pain Management to Healthcare professionals?
5. What happens when a Pain Specialist cannot help and does not know where to send next?
6. Law Enforcement Knowledge & Attitudes
7. Pharmacy Access & Supply.

Attachment #2                      Committees

- What are the charges?
- What are the boundaries?
- What is the reporting mechanism to the board?

1. Advocacy & Policy:

- a. John Giglio (chair), APF
- b. Micke Brown, Pain Nurse, ASPMN Pres-Elect
- c. Timothy Keay MD, Palliative Care & Geriatric Medicine
- d. Gail Katz, ACS/Survivorship
- e. MaryLou Perin, Pain Nurse, VA systems & ASPMN MD Chapter Pres.
- f. Howard Schiff , MD Pharmacist Assoc

2. Finance

- a. Andre Bathalon (chair)
- b. Mary Vargas
- c. Karen Crosby (MPI Chair)

3. Membership

- a. Marcia Strittmatter (chair)
- b. Karen Crosby
- c. Shannon Leidig,
- d. Jeri Falk, Lupus Foundation
- e. Terry Klein

4. Public Awareness & Outreach

- a. Mary Vargas (chair)
- b. Judi Blanchard
- c. Sherry McCammon, ACS
- d. Lennie Duensing , APF Media Director
- e. Mary Balus, Law/Advocate
- f. Carol Billett, Pediatric Pain Nurse
- g. Michael Goth MD, Palliative Care & Geriatric Medicine

5. Bylaws Task Force (completed work March 2002)

- a. Mary Vargas
- b. John Giglio (reviewer)