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**Maryland Pain Initiative
Strategic Planning Session
February 7, 2004
0800-1200**

6 **Present:** *Cherie Baker, Catherine Jackson, Tom Baker, Shannon Leidig, Mary Baluss, Will*
7 *Rowe, Mary Ann Schildt, Meenakshi Sharma, Tom Carroll, Kathryn Smolinski, Lennie Duensing,*
8 *Mary Vargas, Gail Katz, K. Alice Young.*

9
10 **Not Present:** *Directors: Karen Kaiser, Timothy Keay, Lynn McPherson, Kathryn Herbert.*

11
12 **Staff:** *Micke Brown, MPI Coordinator; Mary Bennett, AACPI*

13
14 **Call to Order**

15 Mary Baluss called the meeting to order at 8:20 am with welcome and introductions.

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17 **Approval of Minutes:** None presented so deferred.

18
19 **Elections:**

20 Announcement of the current board and slate for new board elections were presented; Cathy
21 Jackson moved to allow John and MaryAnn Schildt to serve in a co-director role and seconded
22 by Alice Young; all approved.

23 Following vote by ballot, tally was completed by Micke Brown and Tom Carroll. Results provided
24 an unanimous acceptance of the full slate.

25 Selection of officers by the board resulted in the following candidates:

26 Gail Katz, Chair

27 Mary Vargas, Treasurer

28 Shannon Leidig, Secretary

29 Karen Kaiser, Co-Chair, in absenteeism

30 Motion to accept the slate of officers was made by Will Rowe; seconded by Mary Vargas and
31 slate accepted unanimously.

32
33 **ACTION: The new board and officers will be announced on the website. Gail Katz**
34 **assumed the leadership of the remaining meeting.**

35
36 **Strategic Planning:**

37 Mary Bennett was introduced to the attendees and served a facilitator for the strategic planning
38 work.

39 Current conditions of the organization, visioning and strategic goals were identified.

40 Organizational structure was analysed and reframing was initiated. Committees were re-aligned
41 with new leadership and charges were set.

42
43 **ACTION: Micke will draft strategic planning document and forward to Executive Board for**
44 **review.**

45
46 **ACTION: Final document will be approved by the board.**

47
48 **ACTION: Committees will begin their work and have the first report to the board by April**
49 **1, 2004**

50
51 **Adjournment**

52 Recognizing no further business, the meeting adjourned at 12:10 PM EST.

53
54 Recorded by: K. A. Young & S. Leidig: 02/07/04

55 Reviewed by:

56 Approved by MPI Board:

57 Supporting document: See 2004 MPI Strategic Plan