

# MARYLAND INITIATIVE

## Quarterly Meeting

January 17, 2005

10:00 am to 2:00 pm

**Present:** Gail Katz (Chair), Karen Kaiser (Chair-Elect), Mary Vargas (Treasurer), Micke Brown (Coordinator), William Rowe (Director), Lynn McPherson (Director), Tom Carroll (Director), Kathryn Hebert (Director), Kathy Smolinski (Director), Catherine Jackson (Chair-Emeritus), Matt Gainey, Steve Buckingham, Sherry McCammon, Marcia Ribero, Maureen Moriarty-Sheehan, Michael Gloth, Michelle Grant Ervin (DCPI), Gwen London (DCPI).

**Participants by Conference Call:** *Susan McLean, Tamara Sloan Anderson, Fran Webber*

**Absent Board Directors Excused:** John Schildt, MaryAnn Schildt, Tim Keay, Shannon Leidig (Secretary)

**Absent Board Directors:** Mary Baluss

**Board Resignations:** Cheri Baker, Alice Young.

Meeting called to order by Gail Katz at 1020. Welcome and introductions were made.

April minutes were reviewed and approved with no requests for correction or modification.

### **Policy Committee:**

#### **Presentation by F. Michael Gloth MD:**

A review of the thirty (30) recommendations included in the Governors report from the Maryland State Pain Advisory Council was presented. MPI discussion around priority actions ensued. Opportunities to work with State legislators were identified. Senator Hollinger has focused on the creation of a pain hotline for both providers and consumer for several years. Recommendation #4 that calls for a permanent pain advisory council to oversee the status of pain management in the state and recommendation #2 that calls for the review/revision of the state controlled substance act were highlighted as additional high priority items for MPI to support. Each requires legislative action although it was suggested that the council might be continued by Executive Order. MPI emphasized support of regulatory action as covered in recommendation #21 to encourage a collaborative action in support of the model guidelines by all professional healthcare licensing board in Maryland. Possible strategies were offered for the policy committee to consider.

**ACTION: Policy committee will develop strategies and provide action steps for MPI. Dr. Gloth will work closely with committee. Letter will go out under signature of chair to all members of legislature highlighting above concerns.**

#### **PDL testimony for March 8, 2005:**

Discussion of upcoming testimony by Dr. Gloth, who will represent the views of MPI, occurred. MPI continues to recommend that all long-acting opioids be included in the formulary to provide adequate options for the public.

**ACTION: Dr. Gloth will include references to the Beers criteria and guidelines from the American Geriatric Society on Pain Management for the Older Person that supports the MPI position.**

#### **Executive Board Report: Gail Katz**

Election of officers and vacant board positions was initiated. Slate of officers and board of directors was provided. Vacancies for Treasurer and Secretary were open. Mary Vargas agreed to serve another term as Treasurer; Sherry McCammon volunteered to serve as Secretary. Board members confirmed their interest except for two (2) nominees, Carol Billet and Helen Hatchett due to their absence at this meeting.

**ACTION: Unanimous vote was made in favor of new officers: Karen Kaiser as Chair-Elect, Gail Katz as Chair, Cathy Jackson as Chair-Emeritus, Mary Vargas as Treasurer and Sherry McCammon as Secretary.**

**ACTION: Micke will contact Carol Billet and Helen Hatchett to verify their interest in serving on the Board of Directors. Dr. Berman confirmed his interest electronically before the meeting.**

**ACTION: Once final slate of Directors is verified, electronic voting will be conducted.**

Committee listing was reviewed. Chair for membership committee remains vacant. No volunteers from meeting participants were rendered. Matt and Cathy expressed concern of potential conflict of interest due to their industry relationship and work responsibilities. Reminder was given that it is everyone's responsibility to recruit new members.

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1 Collaborations with other organizations are essential. Public listening activity is another opportunity to increase interest in  
2 MPI. Database and email listing is maintained through the coordinator and website advisor from APF. Discussion of  
3 brochure revision and reproduction ensued. ACS print shop may be an option.  
4

5 **ACTION:** Gail appointed a task force to work on the brochure. Sherry McCammon and Micke Brown will work on  
6 this project  
7

8 **ACTION:** Micke will contact Carol Billet to invite her to chair the membership committee.  
9

## 10 **COMMITTEE REPORTS:**

11 **Public Policy/Advocacy Committee: Will Rowe (see page 1)**

12 **Professional Education Committee: Lynn McPherson**

13  
14  
15  
16 Lynn reported results from recent committee conference call (see minutes). A variety of educational product ideas were  
17 suggested to include the development of a MPI bookmark, archiving of clinical practice tools on MPI website, compiling a  
18 list of possible partner contacts from other state professional associations and future workshops/presentation projects.  
19 Projection of budgetary requirements for projects is pending. Grant options and application process were discussed.  
20

21 **ACTION:** Educational plan will be created by the committee to include budget needs.  
22

23 **ACTION:** Micke has shared the state contact grid created for the ASPMN Government Relations Committee with Lynn as  
24 a starting point. Matt Gainey offered to share contacts.  
25

26 **Treasurer's Report: Mary Vargas**

27  
28 Brief review of financial balance sheet, pending expenses (monies owed to APF for coordinator salary for 2004) and  
29 recent grant receivables from APF for POP and donation from Delamore foundation as a tribute to Shannon Leidig.  
30 Committee budget needs have been submitted by Public Awareness committee. 2005 budget planning remains  
31 incomplete until expectations for projects are provided. Project budgets are required for grant applications.  
32

33 **ACTION:** Committee chairs will submit 2005 "wish-list" to Mary ASAP.  
34

35 **Public Awareness Committee: Mary Vargas and Shannon Leidig**

36  
37 Mary presented resource manual created by Shannon and her to aid with Public Listening planning in other counties.  
38 Expectation is that county MPI contacts will find date and locations for their scheduled events, so that a yearly calendar  
39 can be created and publicized. Roles of POP state & APF coordinator were compared to expectations of MPI members  
40 serving as county contacts. Update on status of qualitative research discussions with UMaryland was provided by Micke  
41 and Karen Kaiser. Karen and Anita Tarzian will be the research leaders.  
42

43 Kathy Smolinski offered suggestion that a template of a follow-up letter when phone or electronic invitations are extended  
44 be created and included in the packet. Cathy Jackson suggested that an email to the MPI membership be sent 1-2 weeks  
45 prior to a county listening as an aid to publicizing the events. Micke reminded everyone that as listening flyers are  
46 provided, they are posted on the website.  
47

48 **ACTION:** County contacts will provide site and date to Mary Vargas, no later than March 1, 2005.  
49

50 **ACTION:** POP coordinators will be resources and mentors for first listenings. Resource manual will be given to every  
51 county contact person.  
52

53 **ACTION:** Micke, as the APF POP coordinator, will continue to facilitate the initial listenings in new counties and aid in  
54 training with future facilitators for counties who express interest in continued offerings. Once more facilitators are trained;  
55 they will be new resources to share in mentoring other new county contacts.

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1  
2 **ACTION:** Micke will generate the email advertisements to the MPI membership of upcoming listening events.

3  
4 **ACTION:** Micke will check with Shannon about the existence of a follow-up letter and have it included as another tool for  
5 the listening manual. She will check with Yvette about duplicating the manual as a website download feature for POP.

6  
7 **Coordinator's Updates:**

8  
9 Fundraising Committee – Karen Kaiser passed around a wish list for members to complete that included potential donor  
10 contacts. Karen has the name of a contract person from Howard County Public Television regarding use of their  
11 resources.

12  
13 AHCPI Advocacy Training Report – the group held a conference call. Susan is preparing a list of statewide  
14 representatives. An advocacy network survey is being coordinated by Karen.

15  
16 **MISCELLANEOUS ISSUES:**

17  
18 Deferred due to time constraints. Upcoming meetings can be forwarded to APF so information can be posted on website.

19  
20  
21 **Adjournment:**

22  
23 Recognizing no further business, the meeting adjourned at 1420.

24  
25 **The next quarterly meeting will be April 28, 2005 from 10am-2pm at the ACS White Marsh office.**

26  
27 Recorded by: Micke Brown 01/27/05; Drafted on 02/10/05.

28 Reviewed by:

29 Approved by MPI Board:

30  
31 Supporting documents: Draft Ballot for Elections 2005; Committee Listing; Maryland State Advisory Council on Pain  
32 Management Final Report: Executive Summary; MPI Professional Education Committee Conference Call Minutes-  
33 January 25, 2005