

**Maryland Pain Initiative**  
October Meeting Minutes  
October 28, 2003 from 6:00 until 8:20 pm  
201 North Charles Street  
Suite 710  
Baltimore, MD 21201

IN ATTENDANCE

Mary Baluss, JD, MPI President (by conference call)  
Micke A. Brown, BSN, RN, Board Member  
Yvette Colón, MSW  
Cathy Jackson, RN, Interim Treasurer  
Karen Kaiser, MS, RN, AOCN, Board Member  
Tim Keay, MD, Board Member  
Shannon Leidig, Board Member, Membership Co-Chair (by conference call)  
Nuala O'Leary, ACS Representative, Membership Co-Chair  
Mary Lou Perin, MSN, RN, ONC, MPI Vice-President  
Will Rowe  
Alice Young, PA-C, Interim Secretary

- I. DISCUSSION OF PART TIME DEDICATED STAFF PERSON
  - o Developed hiring committee to be headed by Mary Baluss
  - o Reviewed Funding
    - o \$5,000 from ACS
    - o \$10,000 from AACPI
    - o Overhead support from APF; Matching ACS funds(?)
- II. DEVELOPMENT OF NOMINATING COMMITTEE for 12/03 elections
  - o Slate will be developed by
    - o Shannon Leidig, Micke Brown, and Mary Baluss
    - o Conference Call will be scheduled within the next 2-3 weeks
- III. ELECTIONS PLANNING
  - o New term will begin in January 2004
  - o \_ of current board members will volunteer to be rotated out or back for reelection, beginning the two year cycle previously agreed upon
  - o Volunteers are Karen Kaiser, Tim Keay, and Mary Lou Perin
  - o Mary Lou Perin expressed the wish not to return to board status
- IV. REVITALIZATION
  - o Planned to discuss what MPI offers to members
  - o Planned to discuss PR campaign for coming year

- Planned to revisit the “Strategic Plan” already developed
- V. ANNUAL MEETING
- Will be held December 11, 2003 to precede the U of M Ethics Committee Network symposium being held in conjunction with Franklin Square Hospital on 12/12/03 from 8:00 am to 4:15 pm
  - Planned to invite Mike Gloth and Jack Schwartz to speak
  - Planned to hold annual meeting over dinner, with possible corporate sponsorship by Medtronic
- VI. NOVEMBER 7 MEETING
- With Matt Bromley from AACIP
  - To discuss status of grant; report was due 09/03
- VII. SEPTEMBER 2004 PLANNING
- Pain Awareness Month
  - Walk-a-Thon discussed
    - Will initiate a committee at annual meeting
- VIII. MARYLAND ASSOCIATION OF NONPROFIT ORGANIZATIONS
- Discussed application process, qualifications
  - Will pursue
  - Recognition means potential funding
- IX. ANNUAL NATIONAL MPI MEETING
- Will be in New Jersey
  - Potential for Maryland MPI to cover registration fees for two or three board members if funding available
  - Inquiry to AACPI about status of free registration to each initiative will be made during 11/7 meeting with Matt Bromley
- X. STATE INITIATIVES REPORT CARD
- Maryland MPI received a ‘C’
  - Will assess recommendations for improvement
- XI. OTHER MEETINGS UPCOMING
- DC Pain Initiative 11/6/03
  - Maryland Cancer Council 11/12/03
  - End of Life Conference 11/16, 17, 18/03 in Boston
  - State Advisory Council on Pain Management 11/19/03

- XII. REPORT FROM GOVERNOR'S EOL COMMITTEE: TIM KEAY
  - o POLST FORM: Maryland-specific Position on Life Sustaining Treatment form
  - o Proposed to travel with the patient from one facility to another
  - o Oregon has one in place
  
- XII. NEW MARYLAND MDS
  - o Minimum Data Set used for nursing assessment
  - o Proposed new MDS has more questions/evaluations for pain
  - o Draft is available on the CMS website
  
- XIII. PAIN ADVISORY COUNCIL
  - o Chaired by Mike Gloth
  - o Data from Medicaid program revealed that when access to pain medications was restricted, costs for patient care increased
  
- XIV. MARYLAND P&T COMMITTEE MEETING REPORT
  - o Meeting was attended by Lynn McPherson and Mary Kaysen
  
- XV. BOARD MEMBER CHANGES
  - Mary Baluss accepts the resignation of Andre Bathalon from the position of treasurer
  - Mary Baluss appoints Cathy Jackson to be interim Treasurer
  - Mary Baluss appoints Alice Young to be interim Secretary
  
- XVI. MEETING ADJOURNED AT APPROXIMATELY 8:20 PM