

Agenda

Maryland Pain Initiative

09/24/2002

American Pain Foundation (APF) Office:
201 North Charles Street
Suite 710
Baltimore, MD

Meeting called by: Karen Crosby
Type of meeting: Board of Directors
Facilitator: Karen Crosby
Note taker: Micke Brown

Attendees: Karen Crosby, Micke Brown, Sherry McCammon, Timothy Keay, Howard Schiff, John Giglio, Carol Harper, David Blaiwas, Christine Clyde, Carol Billett, Kathryn Herbert, Mary Lynn McPherson, Amy Myers, Suzanne Nesbit, Marcia Strittmatter, Mary Shoenberger, Matt Bromley (AACPI by Conference Call).

Agenda topics

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|------|------------------------------------|----------------------------|
| I. | Approval of July Minutes | Micke Brown |
| II. | MPI Presentation | Micke Brown |
| III. | Committee Reports | Committee Chairs |
| A. | Advocacy & Policy | John Giglio w/Matt Bromley |
| B. | Finance | Andre Bathalon |
| C. | Membership | Marcia Strittmatter |
| D. | Public Awareness | Karen Crosby |
| IV. | Annual Meeting & Election of Board | Karen Crosby |
| V. | Maryland Cancer Plan | Suzanne Nesbit |
| VI. | Upcoming Events & Open Forum | All |

Special notes: Next Meeting 10/22/02

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Approval of July Minutes

By: Micke Brown

Discussion: Meeting was called to order at 1810; Minutes for July were reviewed

Debate: None

Conclusions: No corrections were recommended and minutes were approved

Action items: None

Person responsible:

Deadline:

None

MPI Presentation		By: Micke Brown
Discussion: Micke presented highlights from the presentation delivered by Cathy Jackson, Lennie Duensing & her at the June AACPI annual meeting in Richmond on behalf of MPI.		
Debate: None		
Conclusions: Copies of the PowerPoint presentation have been given to Yvette Colon for archiving. MPI members are welcomed to copies as needed when presenting information on MPI in the future.		
Action items: Additional diskette copy of the PPT presentation will be added to the Secretary's files for archiving	Person responsible: Micke	Deadline: Completed
Committee Reports		By: Chairs
Advocacy & Policy Discussion: The revised draft of the grant proposal (attached) was presented by John Giglio and Matt Bromley with additional information by Karen Crosby and Micke Brown regarding background planning. \$10,000 grant monies to be earmarked for personnel cost. Larger grant for coordinator position was reviewed. Amy Grant (APF grant writer) was offered by John Giglio to assist with further grant work. Micke offered information about the New England grant coordinated by Pat Trotta (ACS, Conn.).		
Debate: Centered on focus of AACPI grant and Coordinator grant ideas. New Jersey Coordinator position & Mass. Meeting in August were illustrated.		
Conclusions: AACPI grant draft requires refinement on focus.		
Action items: Amy will work with MPI leaders and Matt Bromley to fine-tune grant request from AACPI and other opportunities.	Person responsible: John G., Amy G., Matt B., Karen C., Micke B.	Deadline: Mid to late October for AAPI grant; Ongoing
Micke will forward contact information on Pat Trotta to Amy		

Committee Reports

By: Chairs

Discussion: Finance did not report due to the absence of the treasurer. Marcia S. provided new listing of members. Request for official logo was made. Report on activities of public awareness was provided as information. ACS "I Can Cope/Pain Module" will be offered at the annual meeting

Debate: Ideas for logo were offered

Conclusions: Carol Harper volunteered to work up more ideas and share at future meeting.

Action items: Copy of membership listing placed on file by MPI secretary. Carol Harper will design some logo options using her computer software.

Person responsible:
Micke B. & Carol H.

Deadline:
Before
10/22

Andre will report at October meeting. Micke will contact Andre.

Annual Meeting & Board Elections

By: Karen Crosby

Discussion: Annual meeting date for November is being finalized to coordinate with the availability of the ACS instructor. Saturday, Nov. 23 is tentative date. Process of nominations and elections were reviewed. Andre is willing to serve another term as Treasurer to help alternate officer terms. Karen and Micke are completed terms as Chair and Secretary.

Debate: Site for meeting and size of participants was an issue.

Conclusions: Lynn McPherson offered to secure the U of Md. School of Pharmacy. Members supported her generosity.

Action items: Lynn M. and Karen C. will work on arrangements for meeting location. Members are to forward nominations for board to Karen C. Reminder will be sent electronically by Karen.

Person responsible:
Lynn M. & Karen C.

Deadline:
Within 1
week

Maryland Cancer Plan

By: Suzanne Nesbit

Discussion: Suzanne shared the overview of the pain section with the recommendations. Key areas of focus are concentrated on overcoming barriers: Education & Training of HC professionals, Reimbursement, Access to Care and Research.

Debate: none

Conclusions: MPI members are encouraged to attend the final presentation of the Cancer Plan on October 16, 2002. Pre-registration is required due to limited seating. There is no charge to attend.

Action items: none, information only

Person responsible:

Deadline:
None

Upcoming Events & Open Forum

Group

10/10: ASPMN-MD Chapter Pain Program at Frederick Comm. College

10/16: Md Cancer Plan at Best Western, Balto. Downtown

11/8: Margo McCaffery at Baltimore Convention Center (MPI fundraising event)

11/15: Gender Aspects of Pain-The GAP at Marriott Inner Harbor

Reminder to members about contacting Yvette ASAP when notices of pain conferences are received.

Person responsible:
Yvette will continue to post all conference on website

Deadline:
None

Next Meeting: Fourth Tuesday: October 22, 2002 at APF conference room