



**MARYLAND PAIN INITIATIVE
MINUTES JULY 14, 2009**

PRESENT: Tim Keay, Jayme Halko, Danelle Buchman, Kathryn Walker, Gail Katz, Natalie Powers, June Winkler, Wendy Toler and guest; Kim West

PARTICIPATING BY TELEPHONE: Beth Murinson

MINUTES: of May 12, 2009 approved as submitted.

TREASURER'S REPORT: not available because Internet connection needed a pass Code.

ANNOUNCEMENTS/UPDATES:

1. Summit Summary needs to be on our Website. Kathryn will get the information to June to be sure it is posted.
2. File Cabinet: has been cleaned out and packed up in a file box at the APF office and the cabinet donated to APF. Files to be given to Kathryn after this meeting for storage in her office.
3. Tax Consultant: Wendy has checked on the cost to get a consultant to set up our accounting system and put policies in place as well as get our 990's up to date. It is expected to take from 12 to 20 hours at a cost of \$100 per hour. No decision was made as we don't have administrative costs for this, unless they are part of grant monies received. If monies are available through the grants, Gail, Tim and Kathryn are authorized to approve the expenditure. We need to check with Karen Kaiser about the grant monies. Tim Keay will be added to the account as a signature.
4. ASPI Conference Attendee: Gail Katz will represent the Maryland Pain Initiative at the conference in October. Since ASPI discounts the registration for one representative per state, June will check with Ronna Popkin to see what Gail needs to do to get this benefit when registering. She will be reimbursed by MPI for additional costs.

MARYLAND PAIN INITIATIVE MINUTES JULY 14, 2009

5. Telephone line for MPI: APF has been paying an average per month of \$30.58 to maintain this line which has a voice mail and is checked every other day by June. In the first six months of this year there were 114 junk calls deleted and 8 calls handled or referred to APF. This seems to be an unnecessary expense, so the line is to be disconnected. APF would like us to pay for the past two years (\$733.92) but this was not authorized as we need a better handle on our finances for administrative expenses.
6. APF Data Base/MPI Member List: June is working on updating the information on this list and has composed a letter to each member asking their help to keep information current. In addition we need to add Summit attendees who are not on the list (Danelle and Kathryn will provide to June) and Legislators who were interested in our presentation (to be provided to June by Jayme Halko).

PRESCRIPTION MONITORING PROGRAM: Gail Katz reports that they have had information gathering meetings. On July 17th they will begin discussions about the analysis done by law students and look at 5 – 8 other state programs. Recommendations will be made in November.

LETTER TO FDA REGARDING REMS: Gail Katz and Tim Keay sit on the End of Life Council and report that they are working on a letter to the FDA. Natalie Powers suggested keeping updated by using LinkedIn access to the web.

SURVEY: \$15,000 sent to the surveyor in March and has not been paid by DC group. We also don't have the results from DC. Gail will check again to see what is the current status.

POLICY COMMITTEE: will have a conference call on July 16, 2009 from 3 – 4 pm. They will be discussing the following issues:

1. Insurance issues, legislation, legislative champions. Larissa is working on a Town Hall Meeting with Will Rowe. No task force has been established yet.

MARYLAND PAIN INITIATIVE Board Meeting July 14, 2009

2. Priorities:
 - a. REMS
 - b. Next legislative session
 - c. Sponsors of legislation
 - d. Next steps.

EDUCATIONAL COMMITTEE: should name a chairperson by September. The members are Beth Murinson, Kathryn Walker, Natalie Powers and Kim West.

SAMHSA (Substance Abuse and Mental Health Association): We have heard nothing further about an educational program. They had asked for local organizations to collaborate and we had contacted them about doing so. Gail will see Ramsay Farah on Friday and ask what the status is.

SEPTEMBER – PAIN AWARENESS MONTH: June will request a Proclamation from the Governor. Beth is interested in some graphics. June will check with Ronna Popkin at ASPI for suggestions and Jayme will check with Micke Brown about what APF has to offer.

FUTURE MEETINGS: We need to take a more in depth look at the Summit Results and perhaps have a speaker at our meeting for an hour with the focus on education.

NEXT MEETING DATE: **NOTE CHANGE** September 21, 2009 4:30 – 6:00pm at the American Cancer Society. Gail will advise them of the change of date.